

Cawthorne Children's Centre

Change of Session Request Form



Application to change sessions / days Form (Increasing sessions or changing days permanently)

| | |
|---------------|--|
| Name of Child | |
| Date | |

I would like to apply to **change the days or sessions** accessed to:

| Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| AM 7.30 – 1.00 | AM 7.30 – 1.00 | AM 7.30 – 1.00 | AM 7.30 – 1.00 | AM 7.30 – 1.00 |
| PM 1.00 – 6.00 | PM 1.00 – 6.00 | PM 1.00 – 6.00 | PM 1.00 – 6.00 | PM 1.00 – 6.00 |
| Full Day | Full Day | Full Day | Full Day | Full Day |
| AM Pre-school 9.05 – 11.35 | AM Pre-school 9.05 – 11.35 | AM Pre-school 9.05 – 11.35 | AM Pre-school 9.05 – 11.35 | AM Pre-school 9.05 – 11.35 |
| PM Pre-school 12.55 – 3.25 | PM Pre-school 12.55 – 3.25 | PM Pre-school 12.55 – 3.25 | PM Pre-school 12.55 – 3.25 | PM Pre-school 12.55 – 3.25 |

Please circle the required sessions

I understand that I am not guaranteed the above changes, as it depends upon the numbers already booked in on particular days.

I will receive written confirmation of any changes to places.

I would like the following changes to be effective from:

Any additional information:

Signed: _____

Office Use:

Date Received:

Please hand this form into the Office. Thank You